

From

To  
The Commissioner,  
Oulgaret Municipality,  
Jawahar Nagar,  
Puducherry-5.

Sir,

**Sub:** Application for assessment of Property Tax – Submitted – Regarding.

\*\*\*\*\*

I am the owner of the house located at Plot Number/Door Number  
\_\_\_\_\_ Puducherry  
as per the title deed document no. \_\_\_\_\_. I am to request you to assess the  
property tax in respect of above said house.

Yours faithfully,

(Applicant's sign)

**Enclosures to be attached:**

1. Self attested photocopy of Registered Title Deed
2. Encumbrance certificate for last 33 years
3. Electricity connection caution deposit receipt
4. Recent Electricity bill
5. Vacant Land Tax payment challan

**Place:**

**Date:**