

From

To
The Commissioner,
Oulgaret Municipality,
Jawahar Nagar,
Puducherry-5.

Sir,

Sub: Application for assessment of Vacant Land Tax – Submitted – Regarding.

I am the owner of the vacant plot no. _____ measuring _____ sq. feet located at Re-survey No. _____ of _____ Revenue Village, Puducherry as per the title deed document no. _____. I am to request you to assess the vacant land tax in respect of above said vacant plot.

Yours faithfully,

(Applicant's sign)

Enclosures to be attached:

1. Self attested photocopy of Registered Title Deed
2. Encumbrance certificate for last 33 years

Place:

Date: