

From

To
The Commissioner,
Oulgaret Municipality,
Jawahar Nagar,
Puducherry-5.

Sir,

Sub: Application for property tax name transfer – Submitted – Regarding

Ref: Property Tax Assessment No. _____

Please transfer the property tax assessment vide Assessment No. _____ that stands in the name of Tmt./Thiru/Selvi _____ to my name Tmt./Thiru/Selvi _____ since I have purchased/inherited/gifted/donated/settled as per the title deed document no. _____

Yours faithfully,

(Applicant's sign)

Enclosures to be attached:

1. Self-attested photocopy of Registered Title Deed(s)
2. Encumbrance certificate for last 33 years
3. Copy of Property Tax Demand notice

Place:

Date: